



Shetkari Shikshan Prasarak Mandal's

Jaywant College of Engineering and Management

(Approved by AICTE, New Delhi, DTE, Govt. of Maharashtra, Affiliated to Shivaji University Kolhapur & BATU, Lonere)



1) Establishment of Anti Ragging Committee

(As per All India Council for Technical Education notified regulation for prevention and prohibition of ragging in AICTE approved technical Institutions

vide No. 37-3/Legal/AICTE/2009 dated 01.07.2009)

AIM:

Prevention and prohibition of Ragging in technical Institutions, Universities including Deemed to be Universities imparting technical education.

ASSOCIATED ACTIVITIES:

- **ANTI-RAGGING COMMITTEE**

Every Institution University including Deemed to be University imparting technical education shall constitute a Committee to be known as the Anti-ragging Committee to be nominated and headed by the Head of the Institution, and consisting of representatives of civil and police administration, local media, Non-Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the fresher's category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of level as well as gender.

Sl. No.	Name	Role	Designation	Address & Contact No
1	Dr.Sutar Udaysigh S.	Chairperson	PRINCIPAL	9820748323
2	Mr. Pawar P.D.	Member	REGISTRAR	9890444440
3	Prof. Kadam Shrikant Rangrao	Member	HOD/CSE	9766231041
4	Adv. Shri.Mohite S.H.	Member	ADVOCATE	8275456345 Shivaji Housing Society, Karad
5	Mr.Bharte Ganesh Pratap	Member	API,Islampur Police Station	Islampur Police Station 9049233074
6	Prof.Deshmukh M.J.	Member	HOD/Elect Engg.	8605480504
7	Prof. Gavade S.T.	Member	HOD/Civil Engg.	9970076363
8	Prof.Ms. Patil S.B.	Member	HOD/Gen.Science	8007194598
9	Prof. Ms Patil A.A.	Member	HOD/E & Tc Engg.	9730453730
10	Prof. Kolekar M.M.	Member	HOD/Mech Engg.	9403508751



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- **ANTI-RAGGING SQUAD**

Every Institution University including Deemed to be University imparting technical education shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times. Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.

Sl. No.	Name	Role	Designation	Address & Contact No
1	Prof. Ms Patil A.A.	Chairman	HOD/E & Tc Engg.	9730453730
2	Prof.Jadhav Pritam	Member	AP/Mech	9421087616
3	Prof.Jagtap Urmila V.	Member	AP/Electrical	7038085395
4	Prof.Patil Rajkumari R.	Member	AP/Electrical	9175170668
5	Prof.Mane Reshma R.	Member	AP/ Civil	8600706382
6	Prof.Kabugade R.R.	Member	AP/CSE	9763177189



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(2) Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University.

(As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No.

37-3/Lega112012, dated 25.05.2012)

AIM:

In order to ensure transparency by Technical institutions imparting technical education, in admissions and with Paramount Objective of preventing unfair practices and to provide a mechanism to innocent students for redressal of their grievances.

ASSOCIATED ACTIVITIES:

- Each Technical institution shall establish a registry, headed by an employee of the institute of appropriate rank as the Ombudsman may decide, where an aggrieved student or person may make an applicant seeking redressal of grievance.
- The address of the registry so established shall be published widely including on the notice board and prospectus and placed on the website of the institution.
- Faculty Members can send their grievances to : grievances@mvjce.edu.in

S.N.	Name	Role	Designation	Address & Contact No.
1	Dr.Sutar Udaysigh S.	Chairperson	PRINCIPAL	9820748323
2	Mr. Pawar P.D.	Member	REGISTRAR	9890444440
3	Prof. Kadam Santosh S.	Member	AP/Mech	9881657097
4	Adv.Shri Mohite S.H.	Member	ADVOCATE	8275456345 Shivaji Housing Society,Karad
5	Prof.Kadam Shrikant Rangrao	Member	HOD/CSE	9766231041
6	Prof.Ms. Patil S.B.	Member	HOD/Gen.Sci	8007194598
7	Prof.Deshmukh M.J.	Member	HOD/Elect	8605480504



(3) Establishment of Internal Compliance Committee (ICC)
(As per section 4 of Sexual Harassment of Women at Workplace
(Prevention, Prohibition and Redressal) Act, 2013)

AIM:

Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions.

ASSOCIATED ACTIVITIES:

- Internal Complaints Committee (ICC) to be constituted by an Higher Education Institute (HEI). HEI shall ensure that the constitution of such a Body is as required for ICC under these regulations. Provided further that such a Body shall be bound by the provisions of these regulations.
- Publicly notify and commit itself to a zero tolerance policy towards sexual harassment by organise training programmes or as the case may be, workshops for the officers, functionaries, faculty and students.

S.N.	Name	Role	Designation	Address & Contact No.
1	Prof. Patil S.B.	Chairperson	HOD/Gen.Sci	8007194598
2	Dr.Sutar Udaysigh S.	Member Secretary	PRINCIPAL	9820748323
3	Adv. Mohite S.H.	Member	Advocate	8275456345 Shivaji Housing Society, Karad
4	Mrs.Yadhav V.R.	Member	Medical & Psychologist social worker	8390730994 Krishna Institute of Medical Sciences Karad
5	Dr. Laddad Manisha	Member	Doctor	9960884191 KIMS, Karad
6	Prof.Deshmukh M.J.	Member	HOD/Elect	8605480504
7	Prof.Mrs.Patil A.C.	Member	AP/ETC	8421505888
8	Mrs.Jadhav S.K.	Member	LA/Elect.	9922992905
9	Ms.Lokare Pranoti Dattatray	Member	Girl Student Representative SE (E & TC Dept)	7798353578
10	Mr.Patil Akash	Member	Boy Student Representative SE (Electrical Dept)	7507260962



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(4) Establishment of Committee for SC/ST

(As per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 of 1989, dated 11.09.1989)

AIM:

The Scheduled Caste (SC) and Scheduled Tribes (ST) Cell in an institute promotes the special interests of students in the reserved category. It is expected to provide special inputs in areas where the students experience difficulties.

ASSOCIATED ACTIVITIES:

The Cell may conduct regular remedial coaching classes on life skills, personality development, writing assignments and making presentations, as well as English and local language classes. The Cell also is expected to organize interactive sessions and informal meetings with students to attend to their personal, social and academic problems.

Guide the SC/ST/OBC/PWD students of the Institute, to optimally utilize the benefits of the schemes offered by the State Governments, Government of India (GOI) and UGC.

S.N.	Name	Role	Designation	Address & Contact No.
1	Mr. Pawar P.D.	Chairperson	Registrar	9890444440
2	Mr. Satpute Ramchandra	Member	PRO	8421468876 A/p- Rethare B.K, Tal- Karad, Dist- Satara
3	Dr. Sutar Udaysigh S.	Member	Principal	9820748323
4	Mr. Patil Amol V.	Member	Office Superintendent	9970163003
5	Mrs. Sawant A. Y.	Member	Warden/Campus Manager	7775915724
6	Mr. Hulwan A. A.	Member	Office Clerk	7709342484
7	Ms. Jambhale Y. M.	Member	Librarian	8551964344



2) Finance Committee

AIM:

To satisfy the financial requirements of the Institution.

ASSOCIATED ACTIVITIES:

The Governing Body shall arrange to have the college accounts audited by the end of each financial year by a Chartered Accountant. The annual accounts and audit report of the college shall be made available to the University and to the Government for inspection whenever applicable. Annual general body meeting of the registered society / trust as applicable shall be convened regularly.

S.N.	Name	Role	Designation	Address & Contact No.
1	Shri.Pawar Sanjay	Chairperson	Managing Trustee	9922111212
2	Dr.Sutar Udaysigh S.	Member	Principal	9820748323
3	Mr. Pawar P.D.	Member	Registrar	9890444440
4	Mr.Khadang C.V.	Member	Accountant	9657822341
5	Mr.Patil Sachin H.	Member	Accountant	9921566425
6	Mr.Patil Amol V.	Member	Office Superintendent	9970163003



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(3) Purchase Committee

AIM:

Monitoring & Documenting Purchase related activities.

S.N.	Name	Role	Designation	Address & Contact No.
1	Shri.Pawar Sanjay	Chairperson	Managing Trustee	9922111212
2	Dr.Sutar Udaysigh S.	Member	Principal	9820748323
3	Mr. Pawar P.D.	Member	Registrar	9890444440
4	Mr.Khadang C.V.	Member	Accountant	9657822341
5	Mr.Patil Sachin H.	Member	Accountant	9921566425



4) Welfare Committee

AIM:

To monitor and meet the academic and welfare activities of student / staff

ASSOCIATED ACTIVITIES:

- The academic and welfare activities of students belonging to SC/ST/BC, physically challenged, women and other weaker sections are properly looked into and special attention should be taken.
- Co / Extra Curricular & Extension activities are conducted to the students.
- Facilities to staff members.

S.N.	Name	Role	Designation	Address & Contact No.
1	Dr.Sutar Udaysigh S	Chairperson	Chairman	9820748323
2	Mr. Pawar P.D.	Member	Registrar	9890444440
3	Prof. Deshmukh M.J.	Member	HOD/Electrical	8605480504
4	Prof. Pisal N.S.	Member	AP/Mech	8806809594
5	Prof. Mane Reshma R.	Member	AP/Civil	8600706382
6	Prof.Ms.Mane S.B.	Member	AP/E & TC	9561858462
7	Prof. Patil Dipak B.	Member	AP/CSE	9545586014
8	Prof. Ms.Kanse S.S.	Member	Gen Sci.	9561035712



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(5) Mentoring / Counselling Cell

AIM:

Young adults nowadays are faced with a number of issues related to academics and otherwise during their student life. They are in need of an outlet to express their emotional upheavals. This is where a student counselor comes into picture. We have a regular counselor. The most common issues faced by students are related to time management, stress management, peer pressure, procrastination, body language, communication skills etc. One-to-one counseling sessions with the student counselor helps our students to sort out these issues and unburden themselves of their problems.

ASSOCIATED ACTIVITIES:

By making the sessions light and interactive, the student counselor creates a conducive environment for the students to facilitate effective communication. Counseling helps the students concentrate better on their studies without getting emotionally drained by other issues

S.N.	Name	Role	Designation	Address & Contact No.
1	Dr.Sutar Udaysigh S	Chairperson	Chairman	9820748323
2	Mrs.Yadhav V.R.	Member	Medical & Psychologist Social Worker	8390730994
3	Prof. Deshmukh M.J.	Member	HOD/Elect Engg.	8605480504
4	Prof. Gavade S.T.	Member	HOD/Civil Engg.	9970076363
5	Prof.Ms. Patil S.B.	Member	HOD/Gen.Science	8007194598
6	Prof. Ms Patil A.A.	Member	HOD/E & Tc	9730453730
7	Prof.Kolekar M.M	Member	AP/Mech	9403508751
8	Prof. Kadam Shrikant R.	Member	HOD/CSE	9766231041
9	Prof.Mrs.Suryawanshi S.	Member	ASP/Chy	9561089210
10	Prof.Agane A.A.	Member	AP/Elect Engg.	7709003062
11	Prof.Kadam S.S.	Member	AP/Mech Engg	9881657097
12	Prof. Patil D.B.	Member	AP/CSE	9545586014
13	Prof.Mrs.Pawar A.S.	Member	AP/Civil Engg.	9168414046
14	Prof.Ms.Mane S.B.	Member	AP/E & Tc	9561858462
15	Prof.Ms.Dalvi S.G.	Member	AP/Mech Engg	9561806854
16	Prof.Mrs.Patil Sonali P.	Member	AP/Civil Engg.	8956467670
17	Prof.Mrs Patil Pallavi S.	Member	AP/CSE	9970681870
18	Prof.Ms.Kanse S.S	Member	AP/Maths	9561035712



(6) Women Empowerment Cell

AIM:

To empower women students and staff to make them understand and react suitable to the issues pertaining to women students.

ASSOCIATED ACTIVITIES:

- To sensitize the college community on the need for empowerment of women
- To counsel women boarders and non-resident women students
- To enable the College community understand the role of everyone in empowering women students

S.N.	Name	Role	Designation	Address & Contact No.
1	Dr.Sutar Udaysigh S.	Chairperson	Principal	9820748323
2	Prof.Ms. Patil S.B.	Member Secretary	HOD/Gen.Sci	8007194598
3	Prof. Ms.Patil A.A	Member	HOD/E & TC	9730453730
4	Prof. Ms.Patil R.R.	Member	AP/Elect.Engg	9175170668
5	Prof.Ms.Mane R.R.	Member	AP/Civil Engg.	8600706382
6	Prof.Mrs.Patil Pallavi	Member	AP/CSE	9970681870
7	Prof. Ms. Dalvi S.G.	Member	AP/Mech Engg	9561806854



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(7) Alumni Association

Overview

The goodwill and glory earned by an Institute depend to a great extent on the achievements and reputation of its alumni. In recognition of this fact, Alumni Association aims to foster interactions and reinforce the bonds between alumni and the Institute through activities, programs and services to nurture mutually beneficial relationships. It makes the Institute proud to know that its alumni are successful in their lives and careers by dint of their endeavours.

Objective

The Alumni Committee establishes contact with alumni who are committed to promoting the welfare of their alma mater, supporting its traditions and goals and enhancing the Institute's fame locally and globally. It shall coordinate meets to perpetuate friendships formed in collegiate years and organize programs that instill a sense of belonging and pride in the alumni.

Role and Responsibilities

- To plan and organise alumni meet in every academic year and maintain its records.
- Create cell phone app to maintain / update alumni data.
- Creating alumni directory and networking.
- Capturing email/SMS contact so that we can greet alumni on birthdays, intimate about meets, college events, conferences etc.
- Getting information about special achievements by alumni.
- Fetching alumni feedback on various matters.
- Enhance alumni involvement in college activities by receiving inputs; organize frequent seminars to promote alumni involvement in placement, career counselling, teaching pedagogy, guest lectures, projects, endowments etc.
- College infrastructural facilities (Library/ Sports/Conference Halls/ Canteen etc.) may be made available to alumni for various purposes.
- Explore and implement the efforts put in by other national/international institutes to develop alumni associations.
-

S.N.	Name	Role	Designation	Address & Contact No.
1	Prof.Kadam S.R.	Chairperson	AP/CSE	9766231041
2	Prof. Gavade S.T.	Member	HOD/Civil	9970076363
3	Prof Ms.Patil A.C	Member	AP/E & TC	8421505888
4	Prof. Kamble P.S.	Member	AP/Elect.Engg	9860565640
5	Prof. Pisal N.S.	Member	AP/Mech Engg.	8806809594
6	Prof.Kabugade Rohan R.	Member	AP/ CSE Engg	9763177189
7	Prof. Agane A.A.	Member	AP/Elect.Engg	7709003062
8	Mr.Nikam Abhijit T.	Member	Clerk/MBA	8805159915
9	Mr.Kapurkar Rohit M.	Member	LA/MCA	9923818157



(8) Training & Placement Cell

Overview

Career Counseling committee aims at to guide and direct students to set their career goals and stimulate them to exercise their consistent endeavors to accomplish their career objectives. Keeping in view the competence, interests, and acquired knowledge of the students, it channels the young trainees to fetch lucrative specialized career. Various sessions are conducted to evaluate the students on the basis of their professional as well as interpersonal skills. Committee helps them to explore new knowledge and inculcate recent company attitudes among them as per the requirements of the global competitive world.

The Placement Cell performs liaison work between the Institute and organizations and serves as an interface to establish the best student-organization fit by arranging campus interviews. It acts as a nodal point for all placement-related activities and assists students in developing an effective job search strategy by providing relevant information and resources.

Objective

- To keep students updated with the latest operational trends and career prospects.
- Facilitate trainees to illustrate and expose themselves with confidence and buoyancy.
- To acquaint them with numerous job opportunity.
- To guide them for entrepreneurship.
- To help students to prepare for placement interviews/higher studies and help them to choose an appropriate organization.

Role and Responsibilities

- It is the duty of the committee members to conduct counseling sessions to evaluate the instructive as well as cognitive tendencies of the students. Students with disruptive approach towards their future should be given extra guidance. Such problems can be solved by taking the assistance of the parents of such students.
- Committee should be responsible enough to cater the need of bright students. It should help them to acquaint with new rising company as well as new working trends.
- Every student should be given the chance to expose his weaknesses and express himself/herself completely. A free and frank conversation is thus needed to peep through the personality of the student. Committee should be liable to create congenial environment for this.
- Any other duties the Director / Principal may assign.
- Preparation of an attractive and comprehensive Placement Brochure.
- Organizing Pre-Placement Seminars by Companies.
- Getting the Pre-Placement Job Announcement Form (declaration) filled in by the representatives of each visiting company.
- Maintaining and regularly updating Database of Students.
- Maintaining Database of Companies and establishing strategic links for campus recruitments.
- Gathering information about Job fairs and all relevant recruitment advertisements.
- Coordinating with companies to learn about their recruitment procedures.
- Identifying the needs and expectations of the companies to assist them in recruiting the most suitable candidates.
- Organizing pre-placement training for students (Soft Skills, Dress Codes, Mock Interviews).
- Arranging periodic meetings with Human Resources Departments and TPO's of companies to promote our Institute.
- Collecting feedback from employers where our students are placed.
- Any other duties the Director / Principal may assign.



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S.N.	Name	Role	Designation	Address & Contact No.
1	Prof. Pisal N.S.	TPO	AP/Mech Engg.	8806809594
2	Prof. Pawar Aboli S.	Member	AP/Civil	9168414046
3	Prof Ms.Mane S.B.	Member	AP/E & TC	9561858462
4	Prof. Kamble P.S.	Member	AP/Elect.Engg	9860565640
5	Prof.Kabugade Rohan R.	Member	AP/CSE	9763177189
6	Mr.Nikam Abhijit T.	Member	Clerk/MBA	8805159915
7	Mr.Kapurkar Rohit M.	Member	LA/MCA	9923818157



1. External Relations (Publicity Committee)

AIM:

A director of external relations is a communications manager tasked with creating a positive public image for an Institution. This type of public relations job requires an expert communicator with extensive experience in handling situations.

ACTIVITIES ASSOCIATED:

Directors may do this by overseeing the writing and editing of event scripts, speeches, shareholder documents and reports, advertising and promotional materials, press releases, interviews, and any other external communications.

- In the case of an unforeseen issue, crisis or other potentially problematic situation, the director of public relations generates communications to maintain a positive image for the Institute.

S.N.	Name	Role	Designation	Address & Contact No.
1	Prof. Jadhav P.M.	Chairperson	AP/Mech	9421087616
2	Mr. Satpute Ramchandra	Member	PRO	8421468876
3	Mr. Pawar P.D.	Member	Registrar	9890444440
4	Prof. Deshmukh M.J.	Member	AP/Elect.	8605480504
5	Prof. Kolekar M.M.	Member	AP/Mech	9403508751
6	Ms. Jambhale Y.M.	Member	Librarian	8551964344



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2 R&D Activities (Industry Institute Interaction Cell)

AIM:

The Research and Development Cell aims to nurture research culture in the College by promoting research in newly emerging and challenging areas of Engineering, Technology, Science and Humanities.

ASSOCIATED ACTIVITIES:

- To encourage faculty members of all the disciplines in Engineering/Science /Humanities in R&D activities for their professional growth.
- To undertake research activities and development projects offered by agencies such as ISRO, DRDO, CSIR, DST, AICTE, UGC, DBT, INFOSYS, etc.
- To encourage staff members and students to publish technical papers for publishing in National and reputed International Conferences/Journals

R&D Activities (Industry Institute Interaction Cell)				
S.N.	Name	Role	Designation	Address & Contact No.
1	Dr.Sutar Udaysigh S.	Coordiantor	Principal	9820748323
2	Dr.Tackley Kushal	R & D Member	R & D	
3	Prof.Kolekar M.M	Member	AP/Mech	9403508751
4	Prof. Deshmukh M.J.	Member	AP/Elect.	8605480504
5	Prof. Gavade S.T.	Member	HOD/Civil Engg.	9970076363
6	Prof.Ms. Patil S.B.	Member	HOD/Gen.Science	8007194598
7	Prof. Ms Patil A.A.	Member	HOD/E & Tc	9730453730



(3) Student Extra Curricular Activities

AIM:

To motivate the students and coordinating them to carry out extra-curricular activities through various departmental clubs and other clubs in the college.

ASSOCIATED ACTIVITIES:

Establishment of Departmental Clubs
Planning of activities through the established clubs
Executing the events planned through various clubs

S.N.	Name	Role	Designation	Address & Contact No.
1	Prof.Kadam S.S.	Chairman	AP/Mech Engg	9881657097
2	Prof. Ms Patil A.A.	Member	HOD/E & Tc	9730453730
3	Prof. Mrs. Pawar Aboli S.	Member	AP/Civil	9168414046
4	Prof. Ms. Patil Pallavi S.	Member	AP/CSE	9970681870
5	Prof.Jadhav P.M.	Member	AP/Mech	9421087616
6	Prof. Ms.Jagtap U.V.	Member	AP/Electrical	7038085395
7	Prof. Ms.Kanase S.S.	Member	AP/Maths	9561035712
8	Mr.Sawant Prem Vasant	Member	Student/Mech	7744901502 7414966804
9	Mr Surve Sangram	Member	Student/Civil	8888945092
10	Ms.Jadhav Punam Shivaji	Member	Student/E & TC	7507634129
11	Ms.Jagtap Priyanka Prakash	Member	Student/Elect.	7741948696
12	Miss Mohite Apurva	Member	Student/CSE	9834345283
13	Miss Kate Snehal	Member	Student/GS	9011987998



(4) Hostel Committee

AIM:

To frame and monitor the rules and regulations of the Hostel and ensuring the proper conduction.

ASSOCIATED ACTIVITIES:

A certain measure of self-governing, decision-making and problem solving is involved in the hostel administration. This aspect of the college hostel life promotes the students' sense of responsibility and sensitive self-awareness. Hostel students are expected to adhere to the rule.

Students can send their grievances to: Hostelgrievances@mvjce.edu.in

S.N.	Name	Role	Designation	Address & Contact No.
1	Dr.Sutar Udaysigh S.	Chief Warden	Principal	9820748323
2	Mrs. Sawant Anandi Y.	Senior Hostel Warden	Rector	7798353578
3	Prof.Mr. Gavade S.T.	Member	AP/Civil	9970076363
4	Prof.Ms.Jagtap U.V.	Member	AP/Electrical	7038085395
5	Prof. Ms.Dalavi S.G.	Member	AP/Mech	9561806854
6	Mr. Jagtap R.B.	Member	Clerk/Office	8975944474
7	Ms.Shirke Snehal Tanaji	Member	Student/SE ETC	9503028967
8	Ms.Pisal Komal Gulab	Member	Student/TE CSE	7887631670



(5) Library Advisory Committee

AIM:

To enhance the library facilities on timely basis and upgrading the library as per the updated regulations.

ASSOCIATED ACTIVITIES:

- To frame general rules for the management of the Library
- To advise the Librarian regarding general library development
- To prepare the annual budget estimates
- To arrange for the stock taking of the library

S.N.	Name	Role	Designation	Address & Contact No.
1	Dr.Sutar Udaysigh S	Chairperson	Chairman	9820748323
2	Mr. Pawar P.D.	Member	Registrar	9890444440
3	Ms.Jambhale Y.M.	Member	Library Incharge	8551964344
4	Prof. Deshmukh M.J.	Member	HOD/Elect Engg.	8605480504
5	Prof. Gavade S.T.	Member	HOD/Civil Engg.	9970076363
6	Prof.Ms. Patil S.B.	Member	HOD/Gen.Science	8007194598
7	Prof. Ms Patil A.A.	Member	HOD/E & Tc	9730453730
8	Prof. Kolekar M.M.	Member	HOD/Mech Engg.	9403508751
9	Prof. Mr.Kadam Shrikant Rangrao	Member	HOD/CSE	9766231041
10	Prof.Jadhav V.S.	Member	AP/PHY	7083852371
11	Prof.Mrs.Suryawanshi Shubhangi	Member	AP/CHY	9561089210
12	Mr.Borate Dnyaneshwar Rajendra	Member	Student/Mech	9850732872
13	Ms.Jadhav Rohini D.	Member	Student/E & TC	7038840822
14	Ms.Jagtap Gayatri Tukarm	Member	Student/CSE	9673390374
15	Ms.Jadhav Varsha Anandrao	Member	Student/Civil	9545404282
16	Ms.Patil Pooja Vasant	Member	Student/Elect	8600460134



(6) Internal Quality Assurance(Academic Audit)

AIM:

To monitor the academic related activities and maintains the documentation related to various Departments.

ASSOCIATED ACTIVITIES:

- Monitoring the academic activities of the Departments
- Academic document verification on timely basis
- Consolidation of academic data

S.N.	Name	Role	Designation	Address &Contact No.
1	Dr.Sutar Udaysigh S	Chairperson	Chairman	9820748323
2	Mr. Pawar P.D.	Member	Registrar	9890444440
3	Prof.Kadam S.S.	Member Secretary	AP/Mech Engg.	9881657097
4	Prof. Gavade S.T.	Member	HOD/Civil Engg.	9970076363
5	Prof.Ms. Patil S.B.	Member	HOD/Gen.Science	8007194598
6	Prof. Ms Patil A.A.	Member	HOD/E & Tc	9730453730
7	Prof. Kolekar M.M.	Member	HOD/Mech Engg.	9403508751
8	Prof. Mr.Kadam Shrikant Rangrao	Member	HOD/CSE	9766231041
9	Prof. Deshmukh M.J.	Member	HOD/Elect Engg.	8605480504



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(7) Admission Committee

AIM:

To coordinate with the Government and University to carry out the government admissions for the respective academic years

To effectively carry out the admission process for Management Quota.

ASSOCIATED ACTIVITIES:

Admission procedure as per the regulations framed by the Government / University

S.N.	Name	Role	Designation	Address & Contact No.
1	Mr. Pawar P.D.	Chairperson	Registrar	9890444440
2	Mr.Sawant D.D.	Member	Admission Incharge	9011552296
3	Mr Patil A.V.	Member	O.S. Clerk	9970163003
4	Prof.Kadam S.R.	Member	HOD/CSE	9766231041
5	Prof Mrs. Pawar A.S.	Member	AP/Civil	9168414046
6	Mr.Jadhav A.T.	Member	LA/CSE	8407970976
7	Mrs.Jadhav S.K.	Member	LA/Elect.	9922992905
8	Mr.Nikam A.T.	Member	Clerk/Office	8805159915



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(8) Examination Committee

AIM:

To coordinate with the University for the proper conduction of final semester exams and also taking role in the conduction of Internal Assessment Tests.

ASSOCIATED ACTIVITIES:

- Conduction of Internal Assessment Tests
- Framing a committee and work towards the conduction of University Exams

S.N.	Name	Role	Designation	Address & Contact No.
1	Dr.Sutar Udaysigh S	Chief Superintendent	Principal	9820748323
2	Mr. Pawar P.D.	Member	Registrar	9890444440
3	Prof. Deshmukh M.J.	Member	HOD/Elect Engg.	8605480504
4	Prof. Gavade S.T.	Member	HOD/Civil Engg.	9970076363
5	Prof.Ms. Patil S.B.	Member	HOD/Gen.Science	8007194598
6	Prof. Ms Patil A.A.	Member	HOD/E & Tc	9730453730
7	Prof. Kolekar M.M.	Member	HOD/Mech Engg.	9403508751
8	Prof. Kadam Shrikant Rangrao	Member	HOD/CSE	9766231041
9	Mr.Jadhav Sagar M.	Member	Clerk/Office	9665658320



1 College Development Cell

ROLE OF CDC:

- (a) Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extra-curricular activities.
- (b) Decide about the overall teaching programmes or annual calendar of the college.
- (c) Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts.
- (d) Take review of the self-financing courses in the college, if any, and make recommendations for their improvement.
- (e) Make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college.
- (f) Make specific recommendations to the management to foster academic collaborations to strengthen teaching and research .
- (g) Make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process.
- (h) Make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college.
- (i) Prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval.
- (j) Formulate proposals of new expenditure not provided for in the annual financial estimates (budget) .
- (k) Make recommendations regarding the students' and employees' welfare activities in the college or institution.
- (l) Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.
- (m) Frame suitable admissions procedure for different programmes by following the statutory norms.
- (n) Plan major annual events in the college, such as annual day, sports events, cultural events, etc.
- (o) Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college or institution.
- (p) Consider and make appropriate recommendations on inspection reports, local inquiry reports, audit report, report of National Assessment and Accreditation Council, etc.
- (q) Recommend the distribution of different prizes, medals and awards to the students.
- (r) Prepare the annual report on the work done by committee for the year ending on the 30th June and submit the same to the management of such college and the university.
- (s) Perform such other duties and exercise such other powers as may be entrusted by the management and the university.



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College Development Cell

Sr. No.	Committee Member Name	Role	Designation
1	Dr. Bhosale Atul	Chairman	Chairperson Of the management
2	Shri Patil Dilip R.	Member	Secretary of the management
3	Dr. Babar Vinod	Member	Director
4	Prof. Deshmukh M.J.	Member	Teaching Staff
5	Prof.Kadam Shrikant R	Member	Teaching Staff
6	Prof.Ms. Patil S.B.	Member	Teaching Staff
7	Shri. Patil A.V.	Member	Non Teaching Staff
8	Shri Shaik L.M.	Member	Shree Spherotech Kolhapur
9	Dr.Rathore T.S.	Member	IIT,Goa
10	Dr.Tackley Kushal	Member	Chairman Director,R & D, AGV Systems,Pvt Ltd.Mumbai
11	Shri Thorat Ashok	Member	Krushimitra Social Services
12	Prof.Kadam S.S.	Member	Teaching Staff
13	Shri Matkari Soham Tukaram	Member	Student council,President
14	Dr.Sutar Udaysigh S.	Member Secretary	Principal



2. Parent-Teacher Committee

Functions of a Parent-Teacher Committee

- To promote connections and communications between parents and college and to establish a partnership between them.
- To promote the development in academic performance and the physical and mental health of student.
- To develop the potential of parents and to strengthen their relationship with their student through planning and conducting a variety of developmental and recreational activities.
- To help parents to better understand their student's needs and to arouse their interest and involvement in youth policy through parent education.
- To provide a channel for both parents and the college to exchange opinions concerning college policies for promoting the development of the college.
- To elect parent managers to the Incorporated Management Committee to work together with the other college managers in the management of the college.

2. Parent-Teacher Committee

Sr. No.	Committee Member Name	Role	Designation	Department Name & Post
1	Prof. Mr.Kolekar M.M.	Chairman	AP/Mech	9403508751
2	Prof. Mr.Deshmukh M.J.	Member	AP/Electrical	8605480504
3	Mr. Pawar P.D.	Member	Registrar	9890444440
4	Prof. Gavade S.T.	Member	AP/Civil	9970076363
5	Prof.Mr.Kadam S.R.	Member	AP/CSE	9766231041
6	Prof.Ms. Patil S.B.	Member	AP/Gen Sci.	8007194598
7	Prof. Ms.Patil A.A.	Member	AP/E & Tc	9730453730
8	Shri.Patil Sunil Tukaram	Member	Parent Representative	7385691280



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3. Academic calendar committee

COMMITTEE DUTIES

On June of each academic year, this committee reports to the principal for educational affairs with a proposed calendar for not less than the third succeeding academic year. A calendar proposed by the committee shall be well advertised. This committee shall also evaluate each year's calendar and assess other university and college calendars

3. Academic Calendar Committee

Sr. No.	Committee Member Name	Role	Designation	Address & Contact No.
1	Prof. Ms.Patil S.B.	Chairman	AP/ Gen Sci	8007194598
2	Mr. Patil A.V.	Member	OS/Office	9970163003
3	Prof. Patil Pallavi S.	Member	AP/ CSE	9970681870
4	Prof.Mrs.Patil A.C.	Member	AP/ E & TC	8421505888
5	Prof. Mrs. Pawar Aboli S.	Member	AP/ Civil	9168414046
6	Prof. Ms.Dalvi S.G.	Member	AP/ Mech	9561806854
7	Prof.Ms. Kanase S. S.	Member	AP/Gen.Science	9561035712



4. Disaster management Committee

Aim and Objective:

The aim of emergency planning is to ensure that the safety of the students and the staff is maintained during an emergency. The emergency management plan is a means by which this can be achieved.

In this unit, we will look at

- how to identify the hazards in the college
- how to manage the hazards
- how to mitigate the effects through planning and effective response

Need for the plan:

The college is a densely rural area and has students that are one of the most vulnerable groups in the society. To reduce this vulnerability particularly for colleges, it is important to have a college Disaster Management Plan. Colleges also have many resources and are community nodes. Therefore, a College also has responsibility towards its immediate locality, just as the neighboring community is linked to the college.

4. Disaster management Committee

Sr. No.	Committee Member Name	Role	Designation	Address & Contact No.
1	Dr. Sutar Udaysigh S.	Chairman	Principal	9820748323
2	Mr. Pawar P.D.	Member	Registrar	9890444440
3	Prof. Mr.Pisal N.S.	Member	AP/Mech	8806809594
4	Prof. Mr.Gavade S.T.	Member	AP/Civil	9970076363
5	Prof. Mrs.Pawar Aboli S.	Member	AP/Civil	9168414046
6	Prof. Ms.Miss Patil R.R.	Member	AP/Electrical	9175170668
7	Mr. Hivare H.	Member	House Keeping	9823356401



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5.NSS Committee

Symbol

NSS symbol is based on the "Rath Wheel" of the Konark Sun Temple of Orissa. The giant wheel portrays the cycles of creation, preservation and release and signifies the movement in life across time and space. The design of the symbol, a simplified form of Sun Chariot Wheel primarily depicts movement. The wheel signifies the progressive cycle of life. It also stands for dynamism and progressive outlook of youth.



Vision

NSS Students have to understand the community in which they work and to recognize themselves in relation to their community. They have to utilize their knowledge in finding practical solution to individual and community problems. NSS volunteers have to acquire leadership qualities and democratic attitude to develop capacity to meet emergencies and natural disasters and practice national integration and social harmony.

Mission

The motto or watchword of the National Service Scheme is: '**NOT ME BUT YOU**'. This reflects the essence of democratic living and upholds the need for selfless service and appreciation of the other person's point of view and also to show consideration for fellow human beings. It underlines that the welfare of an individual is ultimately dependent on the welfare of society on the whole.

ACTIVITIES:

- Free General Medical camp.
- Pulse Polio Awareness campaign.
- Road Maintenance.
- NSS Day.
- International Women's Day.
- Global warming awareness campaign.
- Fire safety & Rescue Training program.
- Avoid plastic awareness campaign

The various activities include:

- Plantation of Trees
- Veterinary medical camp.



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- Road safety Awareness program
- Social Awareness campaign
- Computer training program for school students
- Guest Lecture on
- Personality Development & Leadership
- Law & youth
- Aids Awareness program
- Energy Saving

5.NSS Committee

Sr. No.	Committee Member Name	Role	Designation	Address & Contact No.
1	Prof. Ms.Patil A.A.	Chairman	HOD/E & Tc	9730453730
2	Prof.Mr. Pisal N. S.	Member	AP/Mech	8806809594
3	Prof.Mr.Kadam S.R.	Member	AP/CSE	9766231041
4	Prof.Mr.Agane A.A.	Member	AP/Electrical	7709003062
5	Prof.Mrs. Patil Sonali P.	Member	AP/Civil	8956467670
6	Prof.Ms. Kanase Shubhangi S.	Member	AP/Gen.Science	9561035712



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6. Gymkhana Committee

Role and Responsibilities of College Gymkhana committee

- To promote and develop sports activities in the college among students and staff members.
- To organize Intra College and inter college sports events in the college.
- To accompany with students for sports events to be organized in other colleges

Objective:

To create scope for cultivation of skill in games & sports Function: The committee will arrange physical fitness programmes. Arrange competitive sports programmes. Raise and administer funds for the above purpose. Prepare sports schedule for the year. Escort college sports achievers to sports meet outside the college.

6. Gymkhana Committee

Sr. No.	Committee Member Name	Role	Designation	Address & Contact No.
1	Prof. Mr.Patil A.A.	Chairman	AP/E & TC	9730453730
2	Prof. Mr. Gavade S.T.	Member	AP/Civil	9970076363
3	Prof. Mr.Kamble P.S.	Member	AP/Electrical	9860565640
4	Prof. Mr. Kabugade Rohan R.	Member	AP/CSE	9763177189
5	Prof. Ms.Mane R.R.	Member	AP/Civil	8600706382
6	Prof. Mr.Jadhav P.M.	Member	AP/Mech	9421087616
7	Prof.Mr. Jadhav Vinayak	Member	AP/Gen.Science	7083852371



7. Right To Information officer, Appeal officer Committee

Functions

1. The particulars of its organisation, functions and duties.
2. The powers and duties of its officers and employees.
3. The procedure followed in the decision making process, including channels of supervision and accountability
4. The norms set by it for the discharge of its functions.
5. The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.
6. A statement of the categories of documents that are held by it or under its control.
7. The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof
8. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards,
9. A directory of its officers and employees;
10. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.
11. The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.
12. The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes
13. Particulars of recipients of concessions, permits or authorizations granted by it

7. Right To Information officer, Appeal officer Committee

Sr. No.	Committee Member Name	Role	Designation	Address & Contact No.
1	Dr. Sutar Udaysigh S.	Chairman	Principal	9820748323
2	Mr. Pawar P.D.	Appealing Officer	Registrar	9890444440
3	Mr. Patil Amol V.	RTI Officer	OS/Office	9970163003
4	Mr. Jadhav Sagar	Member	Clerk/Office	9665658320



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8. NAAC Committee

NAAC - National Assessment and Accreditation Council

The National Assessment and Accreditation Council (NAAC) is established by University Grants Commission (UGC) to assess and accredit institution of higher learning in the country. The NAAC was originally formed in 1992 as a result of recommendations from 'National Policy on Education - 1986' which emphasizes on deteriorating quality of higher education in the country.

The NAAC certifies institutions of higher learning (Colleges, Universities, Institutes, etc) in the country; however, it does not include the institutes providing technical education. The approval of technical education is done by National Board of Accreditation (NBA), an organization established by All India Council for Technical Education (AICTE), New Delhi. The NAAC has opened its office in Bangalore, Karnataka.

The higher education in India has grown at a rapid pace after independence. The country has developed its educational resources in all spheres, be it primary education, secondary education, higher education, technical or higher technical education or research. But the critics says that the country has allowed mushrooming of private institutions offering fancy courses and hence pushing the present and upcoming generation far from moral education. To address the issue the 'National Policy on Education - 1986' and the Plan of Action (POA - 1992) stressed out the need for strategic plans and advocated for the establishment of an independent national accreditation body.

The Assessment and Accreditation council functions through its General Council (GC) and Executive Committee (EC). Both the GC and EC are represented by educational administrators, policy makers and senior academicians from a cross-section of the system of higher education. The president of the GC is Chairperson of the UGC and the chairperson of the EC is an eminent academician. The Director of the NAAC is its academic and administrative head, and is the member-secretary of both the GC and EC. The Council also has many advisory and consultative committees to guide its practices, in addition to the statutory bodies that steer its policies. The NAAC has a core staff and consultants to support its activities. It also receives assistance from a large number of external resources from all corners of the country.

The National Assessment & Accreditation Council (NAAC) stresses on making quality assurance, an integral part of the functioning of higher education institution. The mission statements of the NAAC aim at translating the NAAC's vision into reality, defining the following key tasks of the organization:

- To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programme or projects.
- To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions.



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- To encourage self-evaluation, accountability, autonomy and innovations in higher education.
- To undertake quality-related research studies, consultancy and training programme.
- To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.

Guided by its vision and striving to achieve its mission, the NAAC primarily assesses the quality of institutions of higher education that volunteer for the process, through an internationally accepted methodology.

8. NAAC Committee

Sr. No.	Committee Member Name	Role	Designation	Department Name & Post
1	Dr.Sutar Udaysigh S.	Chairperson	Principal	9820748323
2	Prof. Deshmukh M.J.	Member	HOD/Electrical	8605480504
3	Mr. Pawar P.D.	Member	Registrar	9890444440
4	Prof. Gavade S.T.	Member	HOD /Civil	9970076363
5	Prof.Kadam Shrikant R.	Member	HOD /CSE	9766231041
6	Prof. Ms.Patil S.B.	Member	HOD /Gen Sci.	8007194598
7	Prof. Kolekar M.M.	Member	HOD /Mech	9403508751
8	Prof. Ms.Patil A.A.	Member	HOD /E & Tc	9730453730



9 Entrepreneurship Development & Career Guidance Committee

Career Guidance Unit :

The Career Guidance Unit is intended primarily to assist students in their career planning and provides information that helps the students to give a direction to their aspirations and interests. The CGPU believes in timely counseling and arrange training sessions that enhances the students to compete with the best challenges in Industry. Career counseling programs are undertaken periodically by the placement coordinator to guide the students. Interactive sessions by the eminent persons in respective fields are conducted regularly.

Objectives

To give training and guidance to students on career related matters and assist them in exploring new opportunities.

- To invite companies/organizations for campus interviews and provide them necessary facilities for conducting written test, Group discussion, Technical and HR interview etc.
To arrange industrial visit and training for final year and pre-final year students.
- To organize various types and levels of training programs like mock interviews, Group discussions, experience sharing by eminent personalities, business communication skills and conduct model tests for various types of aptitude tests.
- To display various job advertisement coming in employment news, opportunities and career columns in leading news papers.

The proposed basic training consists of the following modules and for a maximum of 30 hours duration. Timing will be based on the conveniences of different batches/groups and as a part of time-table.



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1. V Levels of Aptitude Tests.
2. English Grammar and Verbal Ability
3. Training for group works and team effectiveness
4. Training for Communicative English / Developing Business Communication skills
5. Training on Personality Development.
6. Mock Interviews (HR / TR)
7. Mock GDs
8. Resume Preparation
9. Model Campus Interview Tests

Students are guided by an efficient team of counselors who help students in choosing their line of work from a plethora of choices. Care is taken to ensure students are placed in fields where they have an aptitude to excel, keeping in view their personal traits and qualities. All students are welcome for career guidance and counseling.

Career Guidance Cell

Most of the students are in a state of confusion to choose their career ahead after engineering. The choice are many, advises galore all adding up to the grand confusion. He or she feels everyone else is right except himself or herself. We at VBIT , do not want our students to get entangled such situation and make their decision uncertain and complicated. The parents are also helpless for their wards with generation gap and ever growing career options.

For this reason we set up the Career Guidance Cell. The cell treats each student differently. "Each according to his aptitude and talent" is our slogan here. The student's desires and abilities are evaluated individually and are advised the way forward accordingly. A wrong choice of career could be a career lost. And it is very difficult to regain the lost ground in life later. The possible career choices could be higher education abroad, immediate job in hand, being an entrepreneur, doing an MBA, doing an M. Tech etc. The career guidance cell has experts to channelize the students' efforts and intentions in the desired manner. The experts care for the students hence the caring guidance. Thus each and every student at VBIT, "**enter to learn and leave to achieve**". Career Guidance Cell is functioning as nodal centre in the college. It consists of Counseling Committee, Training and placement Committee. The Career Guidance Cell functions with the coordination of faculty members and Student coordinators from all streams.



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9 Entrepreneurship Development & Career Guidance Committee

S.N.	Name	Role	Designation	Address & Contact No.
1	Prof. Pisal N.S.	TPO	AP/Mech Engg.	8806809594
2	Prof. Pawar Aboli S.	Member	AP/Civil	9168414046
3	Prof Ms.Mane S.B.	Member	AP/E & TC	9561858462
4	Prof. Kamble P.S.	Member	AP/Elect.Engg	9860565640
5	Prof.Kabugade Rohan R.	Member	AP/CSE	9763177189
6	Mr.Nikam Abhijit T.	Member	Clerk/MBA	8805159915
7	Mr.Kapurkar Rohit M.	Member	LA/MCA	9923818157



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10. Vocational Training & competitive exam guidance committee

The competitive Exam Cell Has been created in college to motivate students for all types Competitive Exams such as GATE, CAT, GRE, TOEFEL, GMAT, Civil services (UPSC, MPSC). The competitive exam cell organizing the session on the awareness about this exams. Also we are arranging the session to guide the students how to prepare for these exams. Under This cell we are also conducting the some coaching for these exams in our campus itself.

Each of department having competitive exam cell & Co-ordinators to conduct different activities for students.

10. Vocational Training & competitive exam guidance committee

Sr. No.	Committee Member Name	Role	Designation	Address & Contact No.
1	Prof. Mr.Patil A.A.	Chairman	AP/E & TC	9730453730
2	Prof. Mr.Jadhav P.M.	Member	AP/Mech	9421087616
3	Prof. Mrs.Patil Ashwini	Member	AP/Electrical	9420859019
4	Prof. Ms.Kamble P.S.	Member	AP/Electrical	9860565640
5	Prof.Mr. Kadam S.R.	Member	AP/CSE	9766231041



11. Industrial-Educational tours, visits excursions, nature club Committee

Educational visits form the core of our efforts to give the students maximum technical knowledge. These visits help the students to go for the right careers. Technical education without being face to face to the actual activity places, is never going to be fruitful. Every year we develop a series of extraordinary pre-planned group tours for students from freshers to rising seniors. It provides opportunities to students to discover new things for themselves, through participation in hands-on activities. In the first place, these study tours mark a refreshing break from the routine and go 'beyond bookish.' Travels and visits are not just the seeing of sights;. they trigger experiential learning that goes on, deep and permanent, in the ideas of living. Thus happens real education as Francis Bacon opined, "Travel, in young sort, is a part of education, in the elderly, a part of experience." Industrial visits are an efforts to bridge the gap between theory and practical and its benefits are as follows :

- It help students gain first hand information regarding functioning of the industry.
- Provides opportunities to plan organize and engage in active learning experiences both inside and outside the classroom.
- It is Mandatory in various Indian universities hence it also full fills certain curriculum requirements.
- Provides an insight into the real working environment of the industry.
- Helps them to see their future place in the working world.

Sr. No.	Committee Member Name	Role	Designation	Department Name & Post
1	Prof. Mr.Kadam S.S.	Chairman	AP/Mech	9881657097
2	Prof. Ms. Patil R.R.	Member	AP/Civil	8600706382
3	Prof. Ms. Patil P.S.	Member	AP/CSE	9970681870
4	Prof.Mr. Agane A.A.	Member	AP/Electrical	7709003062
5	Prof. Ms.Kanse S.S.	Member	AP/Gen Sci.	9561035712
6	Prof. Ms. Patil A. A.	Member	HOD/E & Tc	9730453730